



Role: AJ2020 - Head of Infrastructure & Site Support

Reporting to:

- 1st Deputy Camp Chief - Infrastructure & Site Services
- 2nd Camp Chief

Role Summary:

To lead, plan and deliver a coordinated site infrastructure, with responsibility for:

- Organising pre-event set up, managing the set up and take down and relevant staff
- To ensure that all activities comply with health and safety policies
- All site infrastructure for all departments and sections including
 - Marquees
 - Temporary buildings/cabins
 - Power
 - Water
 - Dry Waste
 - Toilets
- To produce a list of what equipment need
- Source and organise the delivery and return of all equipment hire etc (tables and chairs) required by departments and sections
- Being a point of contact and working with external suppliers when needed
- Providing a break/fix team
- Ensuring the ASJ teams and jamboree site is safe and compliant before and during the event.
- Ensuring that all volunteers, participants and contactors meets the appropriate guidelines

Person Specification:

Essential

- Ability to use own initiative but also to work as part of a team
- Organised and able to manage time effectively
- Able to work under pressure and to meet tight deadlines
- Ability to manage staff and teams effectively
- Ability to attend evening and weekend meetings and activities
- Ability to attend relevant training
- Ability to use electronic communication
- Good interpersonal skills and a good sense of humour

Membership Requirement:

A member of the Scout or Guiding Associations and hold a current Scouting or Guiding DBS which is valid until the end of AJ2020