

CENTENARY WOOD CAMP SITE

CODE OF PRACTICE

In order to ensure a safe environment for all site users these basic rules are for the benefit of all. It is the responsibility of the Leader-in-Charge to ensure that all campers, helpers, drivers etc. are aware of these rules.

Bookings

All booking are to be made at least 7 days in advance as the site in on a working farm and the farmer needs to be aware when the site is in use.

Booking Charges/Deposits and Payment

A non-returnable booking fee of £20 is required for all bookings, with the balance payable at least 7 days in advance. Late payment may result in cancellation of the booking, in which case the County reserves the right to re-let the site. Cheques made payable to Avon County Scouts.

Vehicles

The site policy is **PARK AND WALK**. There is a small parking area at the entrance to the site but it is hoped that most visitors will be dropped off. As the access to the site is along narrow lanes with few passing places, it is recommended that you use a "one way" system, arriving via Newton St Loe and departing via Wilmington. All vehicles are to park in the parking area and the campers are to carry their personal equipment onto their pitch. The Leader-in-Charge should ensure that there is someone in the car park to direct campers to the correct camping areas. **NO CARS** are allowed to park in the access area, only in the designated car parking area.

Camping and Activities

All camping and activities should be to a standard equivalent to Scout Rules as in Policy, Organisation and Rules (POR). All activities are to be under the supervision of the Leader in Charge, whose name and mobile telephone number will be given to the farmer when the booking is confirmed.

No activity likely to cause nuisance to any animal or person in the vicinity is to be carried out.

Please report any damage to the site at the earliest possible opportunity to allow for prompt replacement or repair. If the site is not left in a good condition you may be required to pay any additional cost required to bring the site up to standard for the next user.

The site is defined as a "Green Field Site" for Scout Association purposes.

Refuse and Sanitation

All refuse/waste must be removed from site, with no litter left on site or adjacent ground.

There is a water point which should be securely turned off when not in use and the box locked when leaving the site. It is a metered supply so excessive use is discouraged. Cooking and eating utensils should not be cleaned out at the water point.

Latrine pits must only be dug in the designated area.

There is a policy of **NO DOGS** on site (except Registered Assistance Dogs), and the farmer should be advised at the time of the booking.

There is a policy of **NO SMOKING** on site.

Noise

We ask that noise is kept to a minimum, especially during the hours of darkness. **ALL** live/pre-recorded music has a curfew of 11pm Sunday to Thursday and 12 midnight on Friday and Saturday. All generators are to be switched off no later than 11pm and not started before 7am.

Accidents

All accidents should be reported in the hirer's own accident book and must be reported to Avon Scouts County Office as soon as possible. Any accident occurring on site that requires hospital treatment is automatically reported under RIDDOR 1995. The hirer must complete a form obtained from County Office which will be sent to the Local Council (in addition to completing an accident form by the hirer).

All hirers are responsible for their own First Aid provision.

Licences

If any event requires a licence, such as the sale of intoxicating liquor, or possible entertainment, it is the responsibility of the hirer to obtain this and it must be shown when making the booking.

Fires and Woodpiles

Wood fires are permitted at the discretion of the farmer, who needs to be informed when the booking is made. All unburned timber is to be returned to the existing wooded area. All fallen timber may be used for fires. No trees or branches from trees are to be felled or cut. No pits are to be dug.

Risk Assessments

All visitors are requested to provide their own risk assessment for their stay on site and this should be submitted with the booking form.

Please bear in mind that:

- There is a high voltage electricity cable crossing the site at high level.
- The site is on a working farm.